



## Certified Staff Application

AKRON-WESTFIELD COMMUNITY SCHOOL

850 KERR DRIVE

AKRON IA 51001

(712) 568-2020

fax: (712) 568-2997

[www.akron-westfield.k12.ia.us](http://www.akron-westfield.k12.ia.us)

AA/EEO Employer: It is the policy of the Akron-Westfield CSD not to discriminate against any employee or applicant for employment on the basis for age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental disability, ancestry, political party preference, political belief, socioeconomic status, or familial status.

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Present Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Home Phone: ( ) \_\_\_\_\_ Alternate Phone: ( ) \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Have you ever worked for the district? Yes  No

Permanent Address: \_\_\_\_\_  
(If different from above) (Street) (City) (State) (Zip)

Position(s) for which you are applying: \_\_\_\_\_

What grade level or subject do you prefer to teach (if applicable)? First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_ Third Choice: \_\_\_\_\_

Are you available full-time? Yes  No  Will you consider less than full-time work? Yes  No

Are you under contract at this time? Yes  No  Are you under contract for next year? Yes  No

Have you ever been refused re-appointment? Yes  No  If yes, when? \_\_\_\_\_

State reason: \_\_\_\_\_

Have you applied for, or do you have, a valid Iowa License? Yes  No  Do you hold a license from another state? Yes  No  If yes, list states here: \_\_\_\_\_

Certification: \_\_\_\_\_ Endorsements/Approvals (include coaching authorization): \_\_\_\_\_ Are you interested in coaching? Yes  No

If yes, in what areas? \_\_\_\_\_ What activities are you qualified to direct or assist? (Name in order of preference): \_\_\_\_\_

Have you previously held a licensed position in an Iowa public school district? Yes  No

If yes, have you successfully completed a three-year probationary period? Yes  No

District: \_\_\_\_\_

You **must** send copies of all transcripts and/or grade slips, including community college and all graduated studies (Official transcripts are required **only** if you hired by the district). You **must** have your college credentials and/or three letters of reverence sent to the Superintendent of the Akron-Westfield Community School District.

### EDUCATION

Undergraduate Studies      Major: \_\_\_\_\_ Minor: \_\_\_\_\_ GPA: \_\_\_\_\_

School	Location	Dates Attended	Credits/Degrees
High School			
College			

Graduate Studies      Major: \_\_\_\_\_ Minor: \_\_\_\_\_ GPA: \_\_\_\_\_


List college extra-curricular activities and any special honors:

\_\_\_\_\_

### STUDENT TEACHING EXPERIENCE

Name of School, City/State	Grade/Subject	Immediate Supervisor	Dates (from/to)

**PROFESSIONAL EXPERIENCE/AND OTHER EMPLOYMENT**

(Begin with current/most recent)

School District/Employer: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Duties and Responsibilities (include coaching and/or extracurricular activities):  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

School District/Employer: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Duties and Responsibilities (include coaching and/or extracurricular activities):  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

School District/Employer: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Duties and Responsibilities (include coaching and/or extracurricular activities):  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

School District/Employer: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Duties and Responsibilities (include coaching and/or extracurricular activities):  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

TOTAL YEARS OF **FULL-TIME** TEACHING EXPERIENCE: \_\_\_\_\_

## REFERENCES

Please provide five (5) references, including superintendents, principals, and/or immediate supervisors with whom you have worked. Be sure to list as references those supervisors named in the section of the application regarding professional experience. Instructors under whom you have recently studies may also be included. **Provide all information requested.**

1. Name: \_\_\_\_\_ Position: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_
2. Name: \_\_\_\_\_ Position: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_
3. Name: \_\_\_\_\_ Position: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_
4. Name: \_\_\_\_\_ Position: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_
5. Name: \_\_\_\_\_ Position: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

## YOUR PERSPECTIVE- TEACHER

As a result of your personality, training and experience, we are interested in the perspective you could bring to the Akron-Westfield Community School District. Please respond to the following questions limiting all the responses to this page.

1. Describe those personal qualities which you feel would make you a vital member of our staff.
  
  
  
  
  
  
  
  
  
  
2. Explain two instructional strategies which you feel are most effective for meeting a variety of student needs.



employment. I further understand that if I accept a position with the Akron-Westfield Community School District, these statements are to become part of my permanent record. In addition, because of the tremendous responsibility the Akron-Westfield Community School District has to its students and their families, I understand that a **criminal background check, child abuse registry screening and Iowa sex offender registry** will be conducted before a candidate is approved by the district's board of Education.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print your name: \_\_\_\_\_

**AKRON-WESTFIELD COMMUNITY SCHOOL DISTRICT  
VOLUNTARY PERSONAL INFORMATION FORM**

The following information is requested in order to monitor our Affirmative Action Program and to insure equal employment opportunity. While you are not required to complete this section, your cooperation in providing the date will be appreciated.

**THIS VOLUNTARY INFORMATION WILL NOT BE USED IN HIRING. IT WILL BE FILED SEPARATELY AND KEPT CONFIDENTIAL**

1. Name	2. Position for which application is made:
3. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	4. Age:
5. Vietnam Era Veteran <small>(Service between 1/5/64 and 5/7/75)</small> <input type="checkbox"/> Yes <input type="checkbox"/> No	6. Disabled Veteran?  <input type="checkbox"/> Yes <input type="checkbox"/> No
7. Race/Ethnicity (check as appropriate): <input type="checkbox"/> White (not of Hispanic ancestry) <input type="checkbox"/> Black (not of Hispanic ancestry) <input type="checkbox"/> Oriental or Native Pacific Islander <input type="checkbox"/> Asian Non-Oriental (ancestry of Middle East/India subcontinent) <input type="checkbox"/> American Indian or Alaskan native <input type="checkbox"/> Hispanic (Spanish or Portuguese ancestry)	8. Citizenship (check one): <input type="checkbox"/> U.S. citizen <input type="checkbox"/> Immigrant <input type="checkbox"/> Refugee <input type="checkbox"/> Non-immigrant
9. Mental or Physical disability? <input type="checkbox"/> Yes <input type="checkbox"/> No	10. Nature of disability (list):
<p>11. If this disability might affect your performance or create a hazard to yourself and others in connection with the position to which you have applied, please state the following:</p> <p style="margin-left: 40px;">a. The skills and procedures you use or intend to use to perform the job duties notwithstanding the disability.</p> <p style="margin-left: 40px;">b. The accommodation we could make to enable you to perform the duties safely and properly.</p>	

**Source(s) from which you learned of this vacancy:**

- a. Personal contact (who and where): \_\_\_\_\_
- b. Job announcements posted in Akron-Westfield Community School District (building)\_\_\_\_  
\_\_\_\_\_
- c. Internet website (name): \_\_\_\_\_
- d. Job announcements posted at other institutions (name of institution): \_\_\_\_\_
- e. Notice in professional journal (name or journal): \_\_\_\_\_
- f. Newspaper ad (name of newspaper): \_\_\_\_\_
- g. Professional meeting/organization (name): \_\_\_\_\_
- h. Other (list): \_\_\_\_\_